

ARIZONA STATE BOARD OF ACCOUNTANCY
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Phoenix, Arizona 85007

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Certification by Reciprocity by Substantial Equivalency CHECKLIST

Please read the application and instructions carefully. Make sure **all** of the following applicable materials are included in your packet. Do not submit the packet until all these items have been collected.

Pursuant to A.A.C. R4-1-341(C), you will receive written notification from the Board on the status of your application **within 30 days** after it is received in the Board office.

- Application
- Application fee of \$100 payable to the Arizona State Board of Accountancy
- Verification of Uniform CPA Exam grades in a secured envelope pursuant to A.R.S. §32-726 and AAC R4-1-342(B)(1)(b)
- Verification of all CPA licenses held with other states (regardless of status) in a secured envelope pursuant to AAC R4-1-342(B)(1)(d)
- Statement of Citizenship form and supporting documentation.